SHAMONG TOWNSHIP BOARD OF EDUCATION REGULAR MEETING: AUGUST 26, 2014, 7:00 PM INDIAN MILLS MEMORIAL SCHOOL

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:10 PM by Board President, Melissa Ciliberti, who announced, "The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Central Record and Burlington County Times."

ROLL CALL

Melissa Ciliberti, Jeffrey Siedlecki, and Jeffrey Warner. Michael Tuman and Greg Vitagliano were absent.

Others Present:

Christine Vespe, Superintendent
Marie Goodwin, Business Administrator
Lisa Abramovitz, Curriculum Coordinator
Timothy Carroll, Principal IMMS
Nicole Moore, Principal of IMS
Nicole Espenberg and Todd Hall were absent.

The flag salute was conducted.

<u>CORRESPONDENCE</u>: A thank you note from Alta Lucas was read by Melissa Ciliberti was read. Ms. Lucas expressed her appreciation for the silver spun apple and recognition from the Board during the June BOE meeting.

VISITORS

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:10 p.m. As there were no public comments, Melissa Ciliberti closed the public portion of the meeting at 7:10 p.m.

SUPERINTENDENT'S AND ADMINISTRATORS' REPORTS

Christine Vespe, Superintendent: Prior to the Board Meeting, Todd Hall conducted a building tour of both IMS and IMMS for the Board of Education. Both buildings looked incredible. All staff included in the RIF at the end of 2013-2014 have been recalled back. Ms. Vespe also provided a report on the District Goals for 2014-2015.

Marie Goodwin, Business Administrator: Highlighted that the Board Agenda format has changed, and is hopefully easier to read. She also briefly explained that starting next month, the agenda and exhibits will be distributed in a binder with dividers, which will then be returned at the end of each Board meeting. Other topics Ms. Goodwin reported on included Board Secretary and Treasurer's Report, Cafeteria Report, Travel Report changes, Bus passes, SRECs, and Foundation accounts.

Lisa Abramovitz, Curriculum Coordinator: provided a Powerpoint presentation on the new RTI program (Response to Intervention, highlighting an overview of the program.

INFORMATION ITEMS

There were no Committee Reports or Delegate Reports.

ROUTINE MATTERS AND FINANCIAL REPORTS TO THE BOARD

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the minutes of the June 17, 2014 Board meeting.

AYES-THREE NAYS-NONE ABSENT- Michael Tuman, Greg Vitagliano

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the minutes of the July 30, 2014 Board meeting.

AYES-THREE NAYS-NONE ABSENT- Michael Tuman, Greg Vitagliano

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the following financial reports:

- Board Secretary Report for the months of May and June 2014
- Treasurer's Report for the months of May and June 2014
- Budget Transfers for the months of May and June 2014
- Cafeteria Report for the month of June 2014

Roll Call Vote: AYES- Melissa Ciliberti NAYS-NONE ABSENT- Michael Tuman Jeffrey Siedlecki Greg Vitagliano Jeffrey Warner

CERTIFICATION by the Board Secretary that as of August 26, 2014, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

	8/26/14
Business Administrator / Board Secretary	Date

CERTIFICATION by the District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports, that no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b).

	8/26/14
Board President	Date

APPROVAL OF BILLS

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the Bill List for August 26, 2014.

Roll Call Vote: AYES- Melissa Ciliberti Jeffrey Siedlecki Jeffrey Warner NAYS-NONE

ABSENT- Michael Tuman Greg Vitagliano

BUSINESS and FINANCIAL

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the following Business and Financial items.

- 7.01 APPROVE travel and related expenses in accordance with State of NJ Assembly Bill #5.
- 7.02 APPROVE acceptance of IDEIA funds for 2014-2015 as follows:

Part B (6-21) \$186,619 Preschool \$ 10,872

7.03 APPROVE The Learning Well for Children as a professional service provider, during the 2014-2015 school year, for the following services and rates:

ABA Services	\$ 3	32.50	/ hour
BCBA Cons. Daily Rate	\$5	50.00	/ day
Behavior Plan	\$1	10.00	/ hour
Consultant	\$1	10.00	/ hour
Facilitator / Trainers	\$ (65.00	/ hour
FBA	\$70	00.00	/ report
IEP / Meetings	\$1	10.00	/ hour
Job Coach	\$ 3	32.50	/ hour
Transition Coordinator	\$	75.00	/ hour

- 7.04 APPROVE Strategies 2 Success as a professional service provider, during the 2014-2015 school year, to provide educational consulting services, as needed.
- 7.05 APPROVE donation of surplus Stevenson materials to Cinnaminson School District, in accordance with district policy.
- 7.06 APPROVE disposal of the equipment listed on the attached exhibit, identified as surplus, non-functioning hardware, in accordance with Board policy.

Roll Call Vote: AYES- Melissa Ciliberti Jeffrey Siedlecki Jeffrey Warner

NAYS-NONE

ABSENT- Michael Tuman Greg Vitagliano

STUDENTS

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve Students items 8.01 through 8.02 as listed below.

- 8.01 APPROVE the following contracts for ESY out-of-district placements for the 2014-2015 school year:
 - Student #213131...... Medford Lakes, in the amount of \$2,652.26
 - Student #213240...... Y.A.L.E., in the amount of \$7,592.40
- 8.02 APPROVE the following tuition contracts for out-of-district placements for the 2014-2015 school year:
 - Student #213131...... Medford Lakes, in the amount of \$46,653.80
 - Student #213262...... Howell, in the amount of \$22,410.00
 - Student #213240...... Y.A.L.E., in the amount of \$41,290.20

Roll Call Vote: AYES- Melissa Ciliberti Jeffrey Siedlecki Jeffrey Warner NAYS-NONE

ABSENT- Michael Tuman Greg Vitagliano

SEPARATION OF EMPLOYMENT

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve Separation of Employment items 9.01 and 9.02, as listed below:

- 9.01 APPROVE the resignation of Jessica Bivens, Grade 1, IMS, effective August 11, 2014.
- 9.02 APPROVE the resignation of John Reem, .5 Teacher Asst., IMS, effective August 20, 2014.

Roll Call Vote: AYES- Melissa Ciliberti Jeffrey Siedlecki Jeffrey Warner NAYS-NONE

ABSENT- Michael Tuman Greg Vitagliano

LEAVE OF ABSENCE

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve Leave of Absence items 10.01 and 10.02, as listed below:

10.01 APPROVE an unpaid leave of absence, no benefits, for Stepheni Donnelly, Grade 2, IMS, effective September 1, 2014 through June 30, 2015.

- 10.02 APPROVE the following leaves of absence for Lisa Kemp, Special Education, IMMS, as indicated.
 - Medical, Paid, effective November 17, 2014 through January 8, 2015
 - Family Leave, Unpaid, effective January 9 through April 2, 2015

Roll Call Vote: AYES- Melissa Ciliberti Jeffrey Siedlecki Jeffrey Warner NAYS-NONE

ABSENT- Michael Tuman Greg Vitagliano

PERSONNEL APPOINTMENTS

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve Personnel Appointment items 11.01 through 11.08, as listed below:

- 11.01 APPROVE a return from Reduction in Force for Corrine Rinker, IMS, Elementary Teacher, effective September 1, 2014.
- 11.02 APPROVE Marla Burns as a Substitute Nurse for the 2014-2015 school year.
- 11.03 APPROVE Kahle Wagner as a Substitute Teacher for the 2014-2015 school year.
- 11.04 APPROVE Julia Ferrante, a Seneca student, to complete observation hours in the district during July and August 2014, in the area of O/T. The Child Study Team will provide Cooperating Staff.
- 11.05 APPROVE Clancy Vena, an Education major at Richard Stockton College of NJ, to complete a Student Teaching Placement during the Fall 2014 Semester, September 2 through December 5, 2014. The placement will be at IMS, Kindergarten, with Pam Girgenti as cooperating teacher.
- 11.06 APPROVE Kathleen Foster, as District Coordinator of Technology, \$88,555 annualized salary, prorated, effective September 1, 2014.
- 11.07 APPROVE Lauren Shipton, as Second Grade Leave Replacement Teacher, IMS, effective September 1, 2014 through June 30, 2015, Step 1 BA Teacher Guide.
- 11.08 APPROVE Jeremy Calp, as Custodian, IMS, Step 1 Custodian Guide, effective September 1, 2014, prorated.

Roll Call Vote: AYES- Melissa Ciliberti Jeffrey Siedlecki Jeffrey Warner

NAYS-NONE

ABSENT- Michael Tuman Greg Vitagliano

CHANGE OF ASSIGNMENT

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve Change of Assignment items 12.01 through 12.03, as listed below:

- 12.01 APPROVE change in assignment for Merle Compton, Payroll/Benefits, Board Office, from 3 days per week to 4 days per week, effective September 1, 2014.
- 12.02 APPROVE transfer of Ryne Davies, IMS, from 5th Grade Science to 6th Grade Science, effective September 1, 2014.
- 12.03 APPROVE transfer of the following Teacher Assistants, effective September 1, 2014:

June Crowell From IMS..... To IMMS

Cynthia Miller From IMS......... To Tabernacle Autism Program

Arlene Paris......From IMS...... To IMMS Jeanne Urso...... From IMMS...... To IMS

Dana Walker From IMS...... To Tabernacle Autism Program

Roll Call Vote: AYES- Melissa Ciliberti Jeffrey Siedlecki Jeffrey Warner NAYS-NONE

ABSENT- Michael Tuman

Greg Vitagliano

PROGRAMS

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve Program items 13.01 through 13.07, as listed below:

- 13.01 APPROVE Field Trip destinations for 2014-2015.
- 13.02 APPROVE the district's Mentoring Plan as submitted to the NJ Department of Education through the Statement of Assurance, effective September 1, 2014.
- 13.03 APPROVE the following individuals for summer curriculum writing, as indicated, for Summer 2014, at the Summer Program/Curriculum Rate in the Collective Bargaining Agreement.

Karen Clementi IMAGE Summer Curriculum Writing Sherry DuBoff...... BSI Summer Curriculum Writing Kerry Haines BSI Summer Curriculum Writing

13.04 APPROVE the following individuals to serve on the IMS SCIP committee:

Nicole Moore Patti lannelli Kim Fox Jessica Simon

APPROVE the following individuals to serve on the IMMS SCIP committee:

Tim Carroll Alan Taylor Patti Iannelli Dave Tucker

Barbara Quimby

- 13.05 APPROVE the District Goals for the 2014-2015 school year.
- 13.06 APPROVE the following individuals to serve as mentors for teachers participating in the Provisional Teacher Program during the 2014-2015 school year.

Diana Haas......Megan Szelc Kerry Haines.....Lauren Shipton Alan Taylor.....Kylene Roth

13.07 APPROVE Resolution 1415-1, Support for Safe Routes to School.

Roll Call Vote: AYES- Melissa Ciliberti NAYS-NONE ABSENT- Michael Tuman Jeffrey Siedlecki Greg Vitagliano Jeffrey Warner

POLICY

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve revision of By Law 0168, Recording Board Meetings, effective immediately.

Roll Call Vote: AYES- Melissa Ciliberti NAYS-NONE ABSENT- Michael Tuman Jeffrey Siedlecki Greg Vitagliano Jeffrey Warner

TRANSPORTATION

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve Transportation items 15.01 and 15.02 as listed below:

15.01 APPROVE the following transportation contract renewal with Garden State Transport for the 2014-2015 school year (1.69% increase).

Route 001B (Sports / Activity) \$148.25 first 3 hours 32.09 hourly thereafter

15.02 APPROVE the district's transportation routes for the 2014-2015 school year as per the attached exhibit.

Roll Call Vote: AYES- Melissa Ciliberti NAYS-NONE ABSENT- Michael Tuman Jeffrey Siedlecki Greg Vitagliano Jeffrey Warner

USE OF FACILITIES

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve Use of Facilities items 16.01 through 16.04 as listed below:

16.01 APPROVE a use of facilities request for *Girl Scouts of USA*, *Shamong Service Unit*, as follows:

IMS and IMMS 2014-2015 school year Classrooms, Gymnasium, Wednesday-Friday

Art Room, All-Purpose Room 2:30-4:30 p.m.; 7:00-8:00 p.m. 9/15/14: 6:00-7:00 p.m.

16.02 APPROVE a use of facilities request for *Indian Mills Athletic Association*, as follows:

IMS and IMMS

Gymnasium, Cafeteria,

Classrooms, Fields

2014-2015 school year, Field/Dates/Times TBD contingent on approval by Bill Simons for dates, times and field assignments

16.03 APPROVE a use of facilities request for *Indian Mills Cub Scout Pack 47 Den #2*, as follows:

IMMS2014-2015 school yearScience or Art RoomMondays: 4:00-5:30 p.m.

16.04 APPROVE a use of facilities request for *Indian Mills Home and School Association*, as follows:

IMS and IMMS IMS Friday: 9/05/14 4:15-7:30 p.m.

School Grounds IMMS Friday: 9/12/14 4:30-7:00 p.m.

Roll Call Vote: AYES- Melissa Ciliberti NAYS-NONE ABSENT- Michael Tuman Jeffrey Siedlecki Greg Vitagliano

Jeffrey Warner

MEETING OPEN TO THE PUBLIC

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 8:05 p.m. As there were no public comments, Melissa Ciliberti closed the public portion of the meeting at 7:10 p.m.

EXECUTIVE SESSION

Jeffrey Siedlecki moved, seconded by Jeffrey Warner to adopt a resolution to adjourn to Executive Session at 8:08PM, to discuss personnel, negotiations, and legal matters. Minutes of this closed session will be kept and will be disclosed to the public when the reasons for confidentiality no longer exist. The approximate length of Executive Session is estimated to be one hour. It is the intention of the Board that action will not be taken on any item in the areas indicated above.

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to return to Public Session at 8:35 PM.

AYES-THREE NAYS-NONE ABSENT- Michael Tuman, Greg Vitagliano

ADJOURNMENT

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to adjourn the meeting at 8:38 PM.

AYES-THREE NAYS-NONE ABSENT- Michael Tuman, Greg Vitagliano