

**SHAMONG TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
MARCH 16, 2017, 7:00 PM  
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:11 p.m. by Board President, Melissa Ciliberti.

**ROLL CALL**

Melissa Ciliberti, Jeffrey Siedlecki, Michael Tuman, and Jeffrey Warner.  
Susan Daniels was absent.

Others Present:

Christine Vespe, Laura Archer, Tim Carroll, Robyn Klim, Kayla Brooks and Zach Klym.

The flag salute was conducted.

**STUDENT BOE REPRESENTATIVE REPORTS**

Zach Klym provided information about a recent Pep Rally and basketball tournament of teachers versus students, in which the teachers won, as well as an update on winter sports.

Kayla Brooks gave an update on the Student Council 'Wear Green' spirit day, as well as the NJHS Dance, from which proceeds will fund pins and other supplies for the group. She also provided information on the 3x3 Basketball Tournament, with students in grades 3-8 participating, which raised over \$6,000. Those proceeds will go towards IMMS athletics and Booster Club.

**VISITORS**

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:16 p.m. As there were no comments, the public portion of the meeting was closed at 7:16 p.m.

**SUPERINTENDENT'S and ADMINISTRATORS' REPORTS**

Christine Vespe, Superintendent, provided her monthly report. She thanked everyone for their cooperation in rescheduling the Board meeting due to inclement weather. Dr. Vespe discussed the process of going through Superior Court to move the date of the Special Election for the Bond Referendum from March 14<sup>th</sup> to March 28<sup>th</sup>. The County Board of Elections will be responsible for additional advertising. She discussed the Symposium held earlier in the day at which she and Kathleen Foster spoke about the district's dDOS experience. Other vendors involved were also represented. Laura Archer and Jackie Johnson also attended the symposium. Dr. Vespe advised the Board that the evening's Board agenda included a request for approval of a Residency Investigator, which is required due to the increased number of individuals sending their children to Shamong schools who do not live in the district, and described the investigative process. She also reviewed changes to a Board policy regarding Special Education which is on the agenda for approval due to revised language, as well as a policy on Arrest Reporting Requirements. Dr. Vespe explained that Susan Daniels was attending an NJSBA sponsored event, 8<sup>th</sup> Grade Dialogue Night, at which an IMMS student was being recognized, with several teachers also attending.

Laura Archer, Business Administrator, provided her monthly report, including information on why the Special Election for the Bond Referendum was moved, including safety for residents. The signs previously placed around town were collected with stickers of the new date placed on them, with plans for the signs to be redistributed. Ms. Archer supported the facts of the symposium she attended earlier in the day, indicating it was an excellent presentation, with extensive discussion. She commended Todd Hall and his staff for the excellent job done in clearing the snow and ice on the property, and explained why the cones are out in front of IMMS (to address damage by run-off from melting snow/ice). Ms. Archer discussed items 7.02 and 7.03 on the evening's agenda as it pertained to approval of the tentative 2017-2018 budget and travel allotment. She then presented Powerpoint slides with budget facts. Dr. Vespe offered that the Shamong Sun will be rerunning their coverage on the referendum, and that information will continue to be sent in the Thursday packet.

Tim Carroll, Principal – IMMS, provided his monthly report. He commended John Rudman for the excellent press release done on the Basketball tournament, and discussed that 'banner sponsors' have increased, with over 17 participants. He discussed the high participation rate of students and staff, with former IMMS students (high school and those in the working world) returning to assist as referees or in other capacities. Mr. Carroll highlighted six students who earned All South Jersey Elementary Choir recognition and attended a Choir Festival at Washington Township Performing Arts Center, as well as four students who performed in the Elementary Honors Band for South Jersey. Mr. Carroll also discussed the excellence of two new staff members this year: Luke Bowe, Art Teacher, who has expanded participation of all students in the area of art; and Anastasia Hanneken, Media Specialist, and high depth of knowledge she has in her field and the introduction of experiences never pursued before. He also discussed two student/parent meetings he participated in this past week involving problems with students, but with positive outcomes.

Robyn Klim, Director of Pupil Services, provided her monthly report, during which she discussed an invitation by an IMS Teacher Assistant for the Child Study Team Staff to visit the Preschool classroom and see what a 'leprechaun' did to the teacher and room. She explained the students would be setting a 'trap' the following day to catch the 'leprechaun'.

Cafeteria Reports for the months of December 2016 and January 2017 were provided. Laura Archer communicated that the accounts were currently at a positive \$500.

**ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD**

Michael Tuman moved, seconded by Jeffrey Warner, to approve the minutes of the February 21, 2017 Board meeting, and the following financial reports:

- Board Secretary's Report for the month of February 2017
- Treasurer's Report for the month of February 2017
- Budget Transfers for the month of February 2017

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABENT – Susan Daniels  
Jeffrey Siedlecki  
Michael Tuman  
Jeffrey Warner

**APPROVAL OF BILLS**

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve the Check Runs dated March 16, 2017.

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABENT – Susan Daniels  
Jeffrey Siedlecki  
Michael Tuman  
Jeffrey Warner

**BUSINESS and FINANCIAL**

Jeffrey Siedlecki moved, seconded by Michael Tuman, to approve the following Business and Financial items.

- 7.01 Approval of travel and related expense reimbursements, in accordance with 6A:23A-7.4.
- 7.02 Approval of a resolution to establish a maximum travel expenditure for the 2017-2018 school year.
- 7.03 Approval to adopt a resolution to approve and submit the proposed 2017-2018 annual school budget; accept the NJ Department of Education notification of 2017-2018 State Aid and authorize the administration to make minor adjustments in the budget required by the Executive Burlington County Superintendent of Schools, and to submit the tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline as follows:

	<b>Budget</b>	<b>Local Tax Levy</b>
General Fund	\$ 14,562,204	\$ 9,160,853
Special Revenue Fund	\$ 209,276	\$ 0.00
Debt Service Fund	\$ 1,034,024	\$ 560,084
Total Base Budget	\$ 15,805,504	\$ 9,720,937

Approval was given to advertise said tentative budget in the Burlington County Times in accordance with the form suggested by the State Department of Education, and that included in budget line 625, Budgeted Withdrawal from Capital Reserve – Transfer to Debt Svc Fund, is \$242,979 that is for the purpose of offsetting locally funded principal and interest payment for bonded projects. A meeting will be held at the Indian Mills Memorial School, 295 Indian Mills Rd, Shamong, NJ on April 25, 2017 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2017-2018 School Year. The school district has prepared programs and services in addition to the Core Curriculum Content Standards adopted by the State Board of Education. Information on this budget and the programs and services it provides is available in the Board Office.

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABENT – Susan Daniels  
Jeffrey Siedlecki  
Michael Tuman  
Jeffrey Warner

**STUDENTS:** None

**SEPARATION OF EMPLOYMENT:**

Michael Tuman moved, seconded by Jeffrey Warner, to approve the employment termination for Employee #4303, effective March 24, 2017.

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABENT – Susan Daniels  
Jeffrey Siedlecki  
Michael Tuman  
Jeffrey Warner

**LEAVE OF ABSENCE:** None

**PERSONNEL APPOINTMENTS**

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve the Personnel Appointment items listed below:

- 11.01 Approval of movement on the salary guide for Lisa Fuchs to BA+15, effective February 1, 2017.
- 11.02 Approval of Ryan McCorristin and Tara Reed as substitutes in the Reach for the Stars Program during the 2016-2017 school year.
- 11.03 Approval of Christopher Ryan as a volunteer during the 2016-2017 school year.
- 11.04 Approval of Richard Frascella, Private Investigations, LLC, to serve as the district's Residency Investigator for the 2016-2017 school year, at the rate of \$30.00 per hour.
- 11.05 Approval of the following advisors for Mini-Clubs during the 2016-2017 school year, as indicated:
  - Exercise & Nutrition Mini-Club, Lisa Ryan, \$490
  - Community Service Mini-Club, Lisa Ryan, \$490
  - Science Fair – 5<sup>th</sup> Grade Mini-Club, Kylene Roth, \$490
  - Science Fair – 6<sup>th</sup> Grade Mini-Club, Ryne Davies, \$490

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABENT – Susan Daniels  
Jeffrey Siedlecki  
Michael Tuman  
Jeffrey Warner

**PROGRAMS:**

Jeffrey Siedlecki moved, seconded by Michael Tuman, to approve the following Program items:

- 12.01 Approval for the following Fieldwork and Observation experiences, as indicated, during the 2016-2017 school year:
  - Salus University*, Rebecca Miller, Field Work Level 2, April-June 2017,  
Cooperating Professional: Alicia Furey – Occupational Therapist
  - Rider University*, Lauren Farnham, Observation – Special Ed, March-June 2017  
Cooperating Staff: Stephanie Goldstein and Kristen Hook

12.02 Approval of the following Field Trips during the 2016-2017 school year:

- Cinnaminson Middle School, March 13, 2017, 5<sup>th</sup>/6<sup>th</sup> Grade Battle of the Books
- Rowan @ BCC, March 15, 2017, IMMS Students – Art Festival
- Doane Academy, May 24, 2017, 7<sup>th</sup>/8<sup>th</sup> Grade Battle of the Books
- Holocaust Awareness Museum, June 9, 2017, 7<sup>th</sup> Grade,  
Holocaust Instruction – Survivor & Performance

12.03 Approval to establish and implement an Elementary Special Class Program in the category of Multiple Disabilities, starting September 1, 2017; and approval that previous program offerings will continue in the areas listed below, as previously established:

- Elementary Resource Program – Reading, Writing & Math:  
Pull-out Replacement, Grades K-5; In-class Support Grades 2-5
- Secondary Resource Program – Language Arts & Math:  
Pull-out Replacement, Grades 6-8; In-class Support Grades 6-8

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABENT – Susan Daniels  
Jeffrey Siedlecki  
Michael Tuman  
Jeffrey Warner

#### **POLICY**

Michael Tuman moved, seconded by Jeffrey Warner, to approve revisions to the following district policies:

Policy #4117.27, Series 4000, Arrest Reporting Requirements for Certificated Staff  
Policy #6171.4, Series 6000, Special Education

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABENT – Susan Daniels  
Jeffrey Siedlecki  
Michael Tuman  
Jeffrey Warner

**USE OF FACILITIES:** None

**TRANSPORTATION:** None

#### **MEETING OPEN TO THE PUBLIC**

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:53 p.m. As there were no comments, Melissa Ciliberti closed the public portion of the meeting at 7:53 p.m.

**FUTURE DATES**

Dates, times and locations of future events were provided, including:

- March 16: 5th Grade "Night at Our Egyptian Museum", IMMS Media Center, 7:00-8:00 p.m.
- March 16: IMPACT Meeting, IMMS Media Center, 6:30-8:30 p.m.
- March 17 NJHS Dance, IMMS Cafeteria, 7:00-9:30 p.m.
- March 20-23: Book Fair, IMMS, Sponsored by HSA
- March 23: Drama Club Production, IMMS Cafeteria, 7:00-8:00 p.m.
- March 28: Special Election - Bond Referendum, 8:00 a.m. - 8:00 p.m., IMMS Gym
- April 6: H&SA Meeting, IMMS Media Center, 7:00 p.m.
- April 6: NJHS Induction, IMMS Cafeteria, 7:00 p.m.
- April 25: BOE Public Hearing on Budget and Regular Board Meeting, IMMS Media Center, 7:00 p.m.

**ADJOURNMENT**

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to adjourn the meeting at 8:00 p.m.

AYES – FOUR

NAYS – NONE

ABSENT – Susan Daniels

Respectfully submitted,

Laura Archer  
Business Administrator /  
Board Secretary