

**SHAMONG TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
NOVEMBER 15, 2016, 7:00 PM
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:05 p.m. by Board President, Melissa Ciliberti.

ROLL CALL

Melissa Ciliberti, Susan Daniels, Michael Tuman and Jeffrey Warner. Jeffrey Siedlecki was absent.

Others Present:

Christine Vespe, Laura Archer, Tim Carroll, Robyn Klim, and Nicole Moore.

The flag salute was conducted.

The Oath was administered to swear in Student Board Representatives (Kayla Brooks and Zach Klym for IMMS, who were selected from Student Council Members; Justin Tuman for Seneca H.S.). The IMMS Student Board Representatives provided information on IMMS activities, including a Mock Presidential Election, Peer Helpers' Holiday Food Drive for local families, and a Toy Drive for donations to be used at Seneca H.S. for children to select a toy. Seneca's Student Board Representative provided information on Seneca activities, including Fall sports, Marching Band competition on December 5th, Homecoming the next Friday, and Canned Food Drive taking place. Justin also advised that the Girls' Soccer Team is still in State competition, and that during the recent Blood Drive, there were many walk-ins and the quota was reached.

VISITORS

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:12 p.m. Michael Tuman spoke about an school outreach organization, Young Audiences for Learning, which is interested in coming to Shamong Schools and Seneca to play music and speak to students about playing music. The principals were asked to provide 2-3 dates for a possible assembly, Cello Fury. The public portion of the meeting was closed at 7:16 p.m.

SUPERINTENDENT'S and ADMINISTRATORS' REPORTS

Christine Vespe, Superintendent, provided her monthly report.

Laura Archer, Business Administrator, provided her monthly report.

Tim Carroll, Principal – IMMS, provided his monthly report.

Nicole Moore, Principal – IMS, provided her monthly report.

Robyn Klim, Director of Pupil Services, provided her monthly report.

ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD

Michael Tuman moved, seconded by Jeffrey Warner, to approve the minutes of the October 18, 2016 Board meetings, and the following financial reports:

- Board Secretary’s Report for the month of September 2016
- Treasurer’s Report for the month of September 2016
- Budget Transfers for the month of October 2016

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABENT – Jeffrey Siedlecki
 Susan Daniels*
 Michael Tuman
 Jeffrey Warner

**Susan Daniels abstained from the vote on the October 18, 2016 minutes as she was not at the previous Board of Education meeting*

APPROVAL OF BILLS

Jeffrey Warner moved, seconded by Susan Daniels, to approve the Check Runs dated November 15, 2016.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
 Susan Daniels
 Michael Tuman
 Jeffrey Warner

BUSINESS and FINANCIAL

Susan Daniels moved, seconded by Michael Tuman, to approve the following Business and Financial items.

- 7.01 Approval of travel and related expense reimbursements, in accordance with 6A:23A-7.4.
- 7.02 Approval of the resolution of the Shamong Township Board of Education in the County of Burlington New Jersey, accepting the Preliminary Eligible Cost (PEC) Determination from the NJ Department of Education for various rehabilitation projects.
- 7.03 Approval for specialized legal services, in connection with the capital program, and the authorization and the issuance of obligations of said projects, to be completed by McManimon, Scotland & Baumann, LLC. The contract is awarded without competitive bidding as a “Professional Service”, in accordance with the Public Schools Contracts Law, N.J.S.A. 18A:18A-5(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
- 7.04 Approval of a resolution providing for a Special School District Election to be held on March 14, 2017, for consideration of a bond proposal by the legally qualified voters of the school district, according to the proposal amounts and details listed.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
 Susan Daniels
 Michael Tuman
 Jeffrey Warner

STUDENTS:

Michael Tuman moved, seconded by Jeffrey Warner, to approve an addendum with Archway Programs, allowing for the service of providing a 1 to 1 bus aide for Student #213475 during the 2016-2017 school year, effective November 7, 2016, at a per diem rate of \$45.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
Susan Daniels
Michael Tuman
Jeffrey Warner

LEAVE OF ABSENCE

Jeffrey Warner moved, seconded by Susan Daniels, to approve a paid medical leave of absence for Employee #4057, effective October 10 through November 30, 2016, or sooner if doctor permits.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
Susan Daniels
Michael Tuman
Jeffrey Warner

PERSONNEL APPOINTMENTS

Susan Daniels moved, seconded by Michael Tuman, to approve the Personnel Appointment items listed below:

- 11.01 Approval of Frank Schillig and Emily Lewis (intermittently teaching yoga to PreK) to serve as volunteers in the district during the 2016-2017 school year.
- 11.02 Approval of the following individuals for the Reach to the Stars program at IMS, at the rate indicated.

TEACHERS / SUBSTITUTES (Curriculum During Year rate):

Math – Grade 3: Jessica Simon
Math – Grade 4: Michael Kimmel
ELA – Grade 3: Diane Carr, Kerry Haines
ELA – Grade 4: Samantha Butchin
Substitutes: Jen Babbitt, Tara Reed

TEACHER ASSISTANTS (Teacher Assistant Hourly Rate, as determined)

Daniella Pierre, Karen Davies

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
Susan Daniels
Michael Tuman
Jeffrey Warner

PROGRAMS:

Michael Tuman moved, seconded by Jeffrey Warner, to approve the Program items listed below:

12.01 Approval of the following Clinical / Student Teaching placement requests:

- CLINICAL PRACTICE: Sara Jungclaus, Rowan University – Elementary Education, January 18 to May 8, 2017, Cooperating Teacher – Lisa Abramovitz, IMS, Grade 3
- STUDENT TEACHING: Samantha Foster, Stockton University – K-12 Social Studies, January 3 to May 8, 2017, Cooperating Teacher – John Rudman, IMMS, Grade 8 Social Studies

12.02 Approval of updated job descriptions for Teacher Aide and Teacher Assistant.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
 Susan Daniels
 Michael Tuman
 Jeffrey Warner

MEETING OPEN TO THE PUBLIC

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:47 p.m. As there were no participants, Melissa Ciliberti closed the public portion of the meeting at 7:47 p.m.

FUTURE DATES

Dates, times and locations of future events were provided, including:

- November 10-11: NJEA Convention (School Closed)
- November 23: Early Dismissal
- November 24-25: Thanksgiving Holiday (School Closed)
- November 29 -:
December 2 Parent Conferences (Early Dismissal)

EXECUTIVE SESSION

It was determined there was no need for Executive Session.

ADJOURNMENT

Michael Tuman moved, seconded by Jeffrey Warner, to adjourn the meeting at 7:50 p.m.

AYES – FOUR NAYS – NONE ABSENT – Jeffrey Siedlecki

Respectfully submitted,

Laura Archer
 Business Administrator /
 Board Secretary