

**SHAMONG TOWNSHIP BOARD OF EDUCATION
COMBINED REGULAR and WORK SESSION MEETING
May 20, 2014
7:00 PM
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:05 PM by Board President, Melissa Ciliberti, who announced, "The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Central Record and Burlington County Times."

Announcement: This meeting is being audio taped.

ROLL CALL

Melissa Ciliberti, Jeffrey Siedlecki, and Jeffrey Warner

Michael Tuman and Greg Vitagliano were absent.

Others Present:

Christine Vespe, Superintendent

Geneva Moore, Interim Business Administrator

Lisa Abramovitz, Curriculum Coordinator

Timothy Carroll, Principal IMMS

Nicole Espenberg, Director of Pupil Personnel Services

Nicole Moore, Principal of IMS

Shawn Tuman, Seneca Student BOE Representative, was absent.

The New Jersey Public Meeting Law was read by Board President, Melissa Ciliberti.

The flag salute was conducted.

STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION

No report.

APPROVAL OF MINUTES

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the minutes of the April 29, 2014 Board meetings.

AYES-THREE

NAYS-NONE

ABSENT- Michael Tuman
Greg Vitagliano

FINANCIAL REPORTS

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the following financial reports:

Secretary's Report for the month of March 2014

Treasurer's Report for the month of March 2014

Budget Transfers for March 2014

Bill List for May 20, 2014

Roll Call Vote: AYES- Melissa Ciliberti
Jeffrey Siedlecki
Jeffrey Warner

NAYS-NONE

ABSENT- Michael Tuman
Greg Vitagliano

CERTIFICATION by the Board Secretary that as of May 20, 2014, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Business Administrator

5/20/14

Date

CERTIFICATION by the District Board of Education, after review of the board secretary's and treasurer's monthly financial reports, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

Board President

5/20/14

Date

RECEIPT OF MONIES for March 2014:	\$	1,218,204.77
INTEREST EARNED for March 2014:	\$	229.96
PAYROLL for March 2014:	\$	768,115.00

BOARD REPRESENTATION

Melissa Ciliberti moved, seconded by Jeffrey Siedlecki, to appoint Jeffrey Warner as delegate to the New Jersey School Boards Association, effective June 3, 2014 through January 2, 2015.

AYES-THREE NAYS-NONE ABSENT- Michael Tuman
Greg Vitagliano

Jeffrey Warner accepted the appointment.

BOARD PRESIDENT'S REPORT

Melissa Ciliberti reported that she had the opportunity to travel to New York City as a chaperone for the 8th Grade trip, and commended Cathy Campeau, 8th Grade Advisor, for the tremendous job she did in coordinating the activities for the day. She also attended Fun Day at IMS, as well as Camp Ocky, the 6th Grade event. Ms. Ciliberti also highlighted that Shawn Tuman, the Student BOE Representative, and BOE Vice President Michael Tuman's son, was absent because he was attending a ceremony for recognition by the Lenape District as Volunteer of the Year.

MEETING OPEN TO THE PUBLIC for non-agenda and agenda items from 7:10 to 7:14. A staff member and STEA officer pointed out the fabulous staff celebration, in honor of Staff Recognition Week, coordinated by H&SA, that also included contributions by Christine Vespe (Superintendent) and the business community of Shamong, and tremendous food and prizes, and thanked everyone. She highlighted the incredible brownie trays donated by Christine Vespe.

SUPERINTENDENT'S REPORT

Christine Vespe spoke of the tremendous staff recognition celebrated throughout the week, and thanked the H&SA. She indicated Shamong was the first district where she had ever seen a celebration of that caliber. She also pointed out that Nurses' Day was recognized. Ms. Vespe also had a chance to chaperone on the 8th grade trip to New York City trip. She discussed a Seminar Leadership Seminar that she, Mrs. Martin and Mrs. Simon from IMS had been selected to attend at Princeton University this summer. She will also be speaking in August at the College of New Jersey.

HIB Report

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the HIB Reports for March 2014 and April 2014, as previously presented to the Board by the Superintendent.

AYES-THREE NAYS-NONE ABSENT- Michael Tuman
Greg Vitagliano

Personnel

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the motions for personnel items, #1-12, as listed below:

1. APPROVE the following retirement:
 - Dolores Alspach, IMS, Special Ed Teacher, effective 6/30/14
 - Marguerite Fleming, IMS, Special Ed Teacher, effective 6/30/14
2. APPROVE the following resignation:
 - Geneva Moore, District, Interim Business Administrator, effective 6/9/14
3. APPROVE to employ the following individual:
 - Libby Kerfoot, IMS, Librarian Leave Replacement, effective 5/2 – 6/20/14
1/200 of Step 1 BA on Teacher Salary Guide
4. APPROVE to employ the following individuals as return from RIF, effective 9/1/14:
 - Denean Chiumento, IMS, Special Education
 - Heidi Curtis, IMS, Special Education
 - Jennifer Hendron, IMS, Grade 1
5. APPROVE the following medical leave of absence:
 - Linda Waters, IMS, Special Ed, paid, 6/10 – 6/27/14
6. APPROVE the following return from leaves of absence:
 - Katie Amacher, IMS, Elementary, Child Rearing, effective 9/1/14
 - Bob Gills, IMMS, Custodian, Medical, effective 5/5/14
 - Diana Haas, IMMS, Math, Family LOA, effective 9/1/14
7. APPROVE the following staff transfers, effective 9/1/14:
 - Pat Durelli, IMS, Grade 1 to Grade 4
 - Diana Haas, IMMS, Grade 5 Math to Grade 6 Math
 - Kerry Haines, IMS, Grade 4 to Basic Skills
 - Richelle Macrae, IMS, Basic Skills to Special Education
 - Tara Orichowskyj, IMMS, Basic Skills Math to Grade 5 Math

8. AUTHORIZE the Superintendent of Schools to offer employment contracts and fill all vacancies between the May and June Board meetings, and between the June and August Board meetings. Formal Board action on employment will occur at the following Board meeting (June or August).
9. APPROVE the following individuals as district substitutes for the 2013-2014 school years, contingent on submission of required documentation:

SUBSTITUTE TEACHER: Kellie Rattigan
 SUBSTITUTE CUSTODIAN: Carol Parisi

Approval of these individuals for the 2014-2015 school year was tabled.

10. APPROVAL for individuals on Exhibit 11B.2 as district substitutes for the 2014-2015 school year was tabled.
11. APPROVE individuals on the attached exhibit as volunteers for the 2013-2014 school year.
12. APPROVE travel and related expenses, in accordance with State of NJ Assembly Bill No. 5, as follows:

<u>EVENT</u>	<u>DATE</u>	<u>ESTIMATED COST</u>	<u>NUMBER OF EMPLOYEES</u>
AMLE 2014 Institute for Middle Level Leadership	7/13-16/14	\$895 reg. plus lodging, travel and actual mileage @ current OMB rate	1

Roll Call Vote: AYES- Melissa Ciliberti
 Jeffrey Siedlecki
 Jeffrey Warner

NAYS-NONE

ABSENT- Michael Tuman
 Greg Vitagliano

Curriculum

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the motion for Curriculum Item #1, as listed below:

1. APPROVE the individuals listed below as instructors in the district's SEEDS for Success Program, during the Summer 2014, at the negotiated rate for "Summer Curriculum' on Schedule B of the Bargaining Agreement. These positions are paid with NCLB Title I funds, based on available funding.

Program Teachers: Sherry DuBoff, Kimberly Shaw-Hartman

Program Substitutes: Lisa Fuchs, Kerry Haines, Jennifer Trauger

Roll Call Vote: AYES- Melissa Ciliberti
 Jeffrey Siedlecki
 Jeffrey Warner

NAYS-NONE

ABSENT- Michael Tuman
 Greg Vitagliano

SCHOOL BUSINESS ADMINISTRATOR'S REPORT and RECOMMENDATIONS FOR BOARD ACTION

Finance/Insurance/Business

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the motions for Finance/Insurance/Business Items #1-11. As listed below:

1. RESCIND agreement with NJSBA to review and update the district's policies and regulations, using a customized Policy Writing Service, at a cost of \$9,000.
2. APPROVE the firm of Strauss Esmay Associates, Policy and Regulations Consultant, to provide professional services for the 2014-2015 school year, pursuant to N.J.S.A 18A:18A-5a(1), at an annual rate of \$2,445 (0% increase).
3. APPROVE submission of the district's policies and regulations to NJSBA for a Review and Wellness Check. There is no cost for this service.
4. APPROVE Marie Goodwin to the following positions, effective June 9-30, 2014, and for the 2014-2015 school year:

Board Secretary
District Safety Chairperson
Investment Officer
Affirmative Action Officer – District
Public Agency Compliance Officer (P.A.C.O.)
Burlington County Insurance Pool Joint Insurance Fund Delegate
5. APPROVE Maximus K-12 Education Inc. to supply and update TIENet, IEP Software System, for the 2014-2015 school year, at a total cost of \$2,500.
6. APPROVE a contract with First Energy Solutions Corp. for supply of electric generation services for the 2014-2015 school year.
7. APPROVE that, in accordance with the requirements of the N.J.A.C. 6A:23-4.5(a)(20), the Board hereby agrees and consents that the Private School, YALE School North 2 Campus is not required to charge District students for any paid or reduced meals furnished directly or indirectly by YALE to them, effective for the school year beginning September 1, 2014 and ending June 30, 2015.
8. APPROVE that the Board does not require the Archway Schools to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulations.
9. APPROVE a contract with Sarah Levin Allen, Brain Behavior Bridge, to provide in-service training to staff on June 27, 2014, on Educating Students with Concussions, at a rate of \$800.
10. APPROVE the following transportation contract renewals with Garden State Transport for the 2014-2015 school year. (1.69% increase)

- Robin Sears, PT..... Physical Therapy.....\$ 68/hour
\$230/eval
- Walsh Legacy, LLC..... Home Instruction\$ 55/hour

AYES-THREE NAYS-NONE ABSENT- Michael Tuman
Greg Vitagliano

GENERAL INFORMATION

Administration

Principal’s Report: IMS
Principal’s Report: IMMS
Director of Pupil Services Report
Curriculum Coordinator Report
School Business Administrator Report
Buildings & Grounds

Upcoming Events

May 26 Memorial Day (School Closed)
June 23-26 Early Dismissal - Students
June 26 Last Day of School - Students (Early Dismissal)
June 27 Last Day of School – 10 Month Staff (Early Dismissal)

Committee Reports

Home & School Association representative discussed a Bingo fundraiser being held June 13th, 6:00pm, including Raffles, Food, and Games. Announced there are changes in H&SA officers, including that Barbara Weir, current President is stepping down as President, although she’ll still be involved with H&SA. The new president is Scott Calero, a Kindergarten dad. She thanked everyone who was involved in Staff Appreciation Week. Wish List requests are coming in.

Old Business

New Business

Meeting Open to the Public from 7:35 p.m. to 7:35 p.m. No comment.

Executive Session

It was determined there was no need for Executive Session.

Adjournment

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to adjourn the meeting at 7:37 p.m.

AYES-THREE NAYS-NONE ABSENT- Michael Tuman
Greg Vitagliano